

Okinawa AMICUS International Kindergarten/Elementary School  
**School Admission Information for SY 2022**



**[Number of Children/ Qualifying Age]**

Kindergarten 1: 30 children / Birth date from April 2, 2017 to April 1, 2018  
 Elementary First Grade: 20 children / Birth date from April 2, 2015 to April 1, 2016

Please note that we cannot accept applications from children who have applied unsuccessfully for K2 in April 2021.

**[Examination Dates]**

Child and parent(s) interview : Oct. 11, 2021 (Mon) – Oct. 28, 2021 (Thu) \*except Sat., Sun. and holidays.  
 Advance Reservation is required (details are on page 6).  
 Examination for 1<sup>st</sup> Grade : Nov. 6, 2021 (Sat)

**[Outline of Exams]**

Details are in the separate paper

**[Required Documents]**

1	Application Form (Designated Form)	Please attach a color photograph (with the child's name on the back) taken within the last 3 months.
2	Proof of Payment (Receipt) of Application Fee	Please attach the proof of payment (receipt) after the bank transfer to page 3 of the application form.
3	Copy of an ID to Verify Applicant's Date of Birth	Please attach a copy of the applicant's ID where date of birth is shown to page 3 of the application form.
4	Examination Slip (Designated Slip)	Please attach a color photograph to the examination slip and fill in the required fields.
5	Letter of Agreement (Designated Form)	Please read through and fill in the required fields.
6	Health Certificate (Designated Form)	Please get a health examination and have a doctor fill out the required form.
7	Interview Materials/PR survey (Designated Form)	Fill in the required form.
8	A Set of Two Label Stickers for Mailing Address (Designated Stickers)	The labels will be used to send "Examination Slip" and "Entrance Examination Result". Please write the accurate mailing address. If destinations are different, please write "Examination Slip" or "Entrance Examination Result" on the bottom left of the stickers.

**[Examination Fee]**

1. Examination Fee: 15,000 yen
2. Payment Deadline:  
 Payment must be made between Sep. 13, 2021 (Mon) and Sep. 30, 2021 (Thu). You will receive a proof of payment (receipt) after the bank transfer. Please attach it to the application form.
3. Payment Method:  
 Payment should be made to one of the following school's bank accounts in the name of the applicant. Please note that banking service fees may apply.

**Account Name: GAKKOHOUJIN AMICUS KOKUSAIGAKUEN**

Bank of the Ryukyus, Gushikawa Branch: Savings Account 654786  
 Okinawa Bank, Agena Branch: Savings Account 1747773  
 Okinawa Kaiho Bank, Agena Branch: Savings Account 0622995

**[Submitting Documents and Deadline]**

1. Application Acceptance Period:  
**Sep. 21, 2021 (Tue) thru Sep. 30, 2021 (Thu)**  
 When mailed, the date of the postmark is the date of application.
2. How to Submit Documents:  
 Please send the required documents by registered mail when mailing the documents to prevent loss. Any application submitted by fax, email, or in person at the office is NOT ACCEPTED.  
Please make an appointment for the child and parent(s) interview by referring to "the Child and Parent(s) Interview Information" on page 6.

The mailing address is: Okinawa AMICUS International (Kindergarten / Elementary)  
 Attn: Student Admission  
 1212-1 Aza Enobi, Uruma City, Okinawa 904-2205, Japan

## Application Dates and Important Notes

### Application Procedures:

	Kindergarten 1	Elementary First Grade
Jul. 17 (Sat) – Sept. 21 (Tue)	Distribution of Application package	
Sept. 21 (Tue) – Sept. 30 (Thu)	Accepting Applications and Interview Appointment Period	
Oct. 14 (Thu)	Mailing Out Examination Slip	Mailing Out Examination Slip and Notice of Examination Dates
Oct. 11 (Mon) – Oct. 28 (Thu)	Child and Parent(s) Interview	
Nov. 6 (Sat)	-	Entrance Examination
Nov. 19 (Fri)	Mailing Out the Examination Result	
Nov. 24 (Wed) – Dec. 10 (Fri)	Enrollment Deadline	

### Important Notes:

#### 1. Application

- a) Please write the applicant's name as shown in the resident certificate in the application form and examination slip.
- b) Please make sure that you have all the required and supporting documents before submitting an application. INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED.
- c) The examination slip and Notice of G1 examination dates will be sent to all applicants on Oct. 14, 2021 (Thu). If you do not receive it by Oct. 21, 2021 (Thu), please contact the office for the delivery status.
- d) Please bring the examination slip on the G1 examination day and parent-child interview day. If you do not receive the examination slip by the parent-child interview day, please bring something that verifies your identity (such as your health insurance card) on the day of the parent-child interview.
- e) Please keep the examination slip throughout the entire admission process, including orientation.
- f) If applicants failed the entrance exam for the Kindergarten 1, he/she can still apply for the 1<sup>st</sup> grade at the elementary school two years later. If applicants failed the entrance exam for the 1<sup>st</sup> grade in the elementary school, he/she may apply as a transfer student for the 2<sup>nd</sup> grade or above (providing there are vacancies).

#### 2. Examination Dates for G1

- a) The examination date and time will be mailed out with your examination slip.

#### 3. Examination Results

- a) All applicants will be notified of the results by mail in Nov. 19, 2021 (Fri).
- b) We will NOT answer any inquiries regarding the result, acceptance rate, etc.

#### 4. Enrollment Procedures

- a) Successful applicants who wish to be enrolled in Okinawa AMICUS International must submit the required documents and pay the entrance fee of 220,000 yen. The details will be notified along with the acceptance letter.
- b) Failing to submit the required documents or pay the entrance fees by the deadline may result in withdrawal. In that case, submission of "Enrollment Withdrawal Form" is required.
- c) If you wish to withdraw from enrollment after receiving the acceptance letter, please contact the administration office and submit the "Enrollment Withdrawal Form".

#### 5. Others

- a) Application fees and submitted documents will not be returned under any circumstances.
- b) Permission for proceeding to AMICUS Elementary from AMICUS Kindergarten will be granted by receiving a Principal's recommendation based on documents prepared by AMICUS Kindergarten.
- c) Permission for proceeding to AMICUS Junior High from AMICUS Elementary will be granted by receiving a Principal's recommendation based on documents prepared by AMICUS Elementary.

Admission Coordinators: Teruya (Ms.) / Nagashima (Ms.)

Okinawa AMICUS International Kindergarten / Elementary School  
1212-1 Aza Enobi, Uruma City, Okinawa 904-2205 JAPAN  
TEL: 098-979-4711 / FAX: 098-979-4712 / E-mail: info@amicus.ed.jp

URL: <https://www.amicus.ed.jp/en/>

Admission Business Hours: Weekdays 10:30 – 17:00

## Appointment for the Child and Parent(s) Interview

### 【Application Acceptance Period】

September 21<sup>st</sup> (Tue) 10:30 - September 30<sup>th</sup> (Thu) 17:00

Please choose from one of the dates in the table below and follow each procedure to make an appointment.

### 【How To Reserve】

Please make an appointment from the designated form on the web page. Appointment will NOT be accepted at the office or by phone.

Reservation form: Open on Tuesday, September 21<sup>st</sup> at 10:30 a.m.

<https://www.amicus.ed.jp/en/admissions/child-and-parents-interview/>



### 【Dates and Times for the Interview】

Date		10:00-10:30	10:30-11:00	11:00-11:30	11:30-12:00	13:30-14:00	14:00-14:30	14:30-15:00	15:00-15:30
11-Oct	Mon	K1	K1	K1	K1	G1	G1	G1	G1
12-Oct	Tue	-	-	-	-	G1	G1	G1	G1
13-Oct	Wed	K1	K1	K1	K1	G1	G1	G1	G1
14-Oct	Thu	K1	K1	K1	K1	G1	G1	G1	G1
15-Oct	Fri	K1	K1	K1	K1	G1	G1	G1	G1
18-Oct	Mon	K1	K1	K1	K1	G1	G1	G1	G1
19-Oct	Tue	K1	K1	K1	K1	G1	G1	G1	G1
20-Oct	Wed	K1	K1	K1	K1	G1	G1	G1	G1
21-Oct	Thu	K1	K1	K1	K1	G1	G1	G1	G1
22-Oct	Fri	K1	K1	K1	K1	-	-	G1	G1
25-Oct	Mon	K1	K1	K1	K1	G1	G1	G1	G1
26-Oct	Tue	K1	K1	K1	K1	G1	G1	G1	G1
27-Oct	Wed	-	-	-	-	-	-	-	-
28-Oct	Thu	K1	K1	K1	K1	G1	G1	-	-

### 【Special Remarks】

- The appointments will be accepted on a first come first served basis.
- There will be no notification of completing the appointment reservation.
- Changes for the appointment date and time will not be accepted.
- The enrollment application will be complete after submitting the required documents and having reserved the time for the child and parent(s) interview.
- Please come to the reception 10 minutes prior to the appointed time.
- No show on the appointed time will result in disqualification.
- Up to 2 parents are allowed to be with the applicant in the child and parent(s) interview.
- Other dates can be arranged only for the applicant from outside Okinawa.
- We may add the reservation slot depending on the application situation.